

**DELAFIELD AMERICAN LEGION POST 196 - PAVILION RENTAL**

**Liabilities and Damages**

The renter will be liable for any physical damages of Post 196 property, including, but not limited to, burn damage from smoking materials or candles, broken furniture, or other structures on the property from inappropriate use. All trash must be placed in the receptacles located around the premises.

**Responsibilities of the Renter**

* The person signing the Rental/Reservation Agreement must be a responsible adult 21 or older.
* All rentals, either for a child’s party or adult party, shall be the responsibility of the adult signing the Rental/Reservation Agreement.
* The conduct of all people attending the event for which Post 196 facilities have been rented must be in strict compliance with City of Delafield ordinances and State and County laws applying to the capacities of the space, consumption of liquor and public decorum. (Public decorum applies to speech, dress and individual acts while on Post 196 property)
* Any individual ignoring these restrictions will be asked to leave the premises.
* Persons attending the event must respect the property and home environments of Post 196’s neighbors.
* The conduct of all people attending the event for which Post 196 facilities have been rented shall be the responsibility of the person signing the Rental/Reservation Agreement.

**Please Note**: Please be aware that the Legion must apply for an annual liquor license to stay in business. If alcohol will be served at the event, act responsibly and please be respectful to our neighbors and conduct yourselves accordingly. Thank you.



**DELAFIELD AMERICAN LEGION POST 196 - PAVILION RENTAL**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City/State/Zip\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Event purpose: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Event Date: \_\_\_\_\_\_\_\_\_\_\_\_ Day of the week: \_\_\_\_\_\_\_\_\_\_\_\_

Approx. Attendance: \_\_ \_\_\_

Starting (incl. setup):  **:00** AM **/** PM End at (cleanup/tear down by):  **:00** PM

Event catered? **\_\_\_Y /\_N\_\_\_**

Electricity required? **\_\_Y / N\_\_**

Approx. how many cars do you expect? \_\_\_\_\_\_\_\_\_

Will there be music? **Y\_/\_N\_**

There are outside restrooms in the pavilion area for use by the attendees.



The renter agrees, by signing this rental/reservation agreement, to hold Post 196 and its members harmless against any form of liability for mishaps, accidents, acts, or personal interactions that might result in harm to a person or persons attending the event.

Deposit $**60.00** Check #: \_\_\_\_\_\_\_ Cash **Y / N**

Cancellation Policy If event is cancelled less than 30 days prior to date, the deposit will be forfeited.

PAVILION RENTAL FEE: **$ 60.00**  first 4 hours or **$100** for the day

Total Hours**: hrs**

Optional Ball Diamond Fee: **$25.00 Y / N**

Total Amount Due: **$\_\_\_\_\_\_\_\_\_**

(minus deposit) - $60.00

Amount Paid: **$\_\_\_\_\_\_\_\_\_**

Date Paid: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Check #: \_\_\_\_\_ \_\_ Cash **Y / N**

RECEIVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_

APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_

Revised: 02/17/24